Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the Evanston Amateur Radio Community and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community. It is the special purpose of this group to be ready to support the City of Evanston in emergency situations, as we may be requested by the Evanston Office of Emergency Preparedness.

Membership: Article I

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws.

Officers: Article II

Sec. 1. The officers of this club shall be President, Secretary/Treasurer and Trustee/Technical Director. These offices and the duties assigned to them may be shared by two or more people.

Sec. 2. The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the last meeting of the calendar year per Article IV of this constitution. Nominees who receive the majority of votes from the members in attendance will be declared elected and take office on the first day of the next calendar year.

Sec. 3. Two months prior to the annual meeting, the president shall appoint a Nomination Committee chairperson, to be confirmed by majority vote of members attending that meeting (a quorum shall not be required). Attendees of same said meeting shall elect two additional club members to the Nominating Committee. The Nominating Committee shall present a slate of officers at the next following club meeting. At said meeting additional nominations (having been accepted by the nominee), with a second, will be received from the floor and validated by majority vote of club members present at that meeting.

Sec. 4. Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Sec. 5. Officers may be removed by a three-fourths vote of the membership.

Sec. 6. Officers may succeed themselves except the president, who may succeed him/her self only once. The president may be elected to that office after a minimum of one year out of office.

Duties of Officers: Article III

Sec. 1. The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws; decide all questions of order;

sign all official documents adopted by the club, organize club activities, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with the ARRL Section Emergency Coordinator to further club participation in the Amateur Radio Emergency Service and shall maintain contact with the City of Evanston Emergency Management personnel perform all other duties pertaining to the office of President.

Sec. 2. The Secretary/Treasurer shall keep a record of the proceedings of all meetings, keep a roll of members, receive applications for membership, carry on all correspondence, read communications at each meeting, send meeting notices to each member, receive and receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization (by the club or its officers constituting a business committee). At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts.. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Sec. 3. The Trustee/Technical Director shall assume all the duties of the President in his/her absence. In addition, he/she is the custodian of the club station license and shall be responsible for maintenance of equipment owned by or leased to the club. In addition, he/she shall help members with technical problems as his/her time allows.

Meetings: Article IV

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the membership shall constitute a quorum for the transaction of business. The last meeting of the year shall be the annual meeting, at which officers for the following year are to be elected and any necessary revisions to the club constitution or By-Laws discussed for a vote at the first meeting of the following year.

Public Service: Article V

Club members shall undergo training as required by the City of Evanston for emergency services. In addition, the club shall regularly participate in public service events to help members become prepared for communication in emergency situations.

Dues: Article VI

The club, by majority vote of voting members present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

Membership Assistance: Article VII

The club, through designated Interference, Public Relations, and Operating Committees will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiation from club member stations. The club shall also maintain a program to foster and guide public relations.

Amendments: Article VIII

This constitution or By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been notified by electronic or postal mail of the intent to amend the constitution and/or By-Laws at said meeting.

Procedural Governance: Article IX

Robert's Rules shall govern proceedings.

By-Laws:

1. Secretary/Treasurer. It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.

2. Membership. Full membership is open to licensed amateurs who are residents of Evanston, Illinois. Associate membership is open to Evanston residents actively engaged in a class leading to an Amateur Radio license and all other interested persons. Affiliate membership is open to residents of other communities interested in Amateur Radio, whether licensed or not. Full membership includes all club privileges as well as rights to hold a club office and to vote for club officers. Associate membership includes all club privileges except for the right to hold office and vote for club officers. Affiliate membership includes the right to be informed of club activities and to attend public club meetings. Applications for membership shall be submitted at regular meetings as well as by regular mail. All applications for membership must be approved by the club officers.

3. Meetings. Regular meetings shall be held on the third Monday of January, April, July, and October. Special meetings may be called by the President upon the written request of any five club members. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

4. Dues. The amount of dues and/or assessments shall be recommended by the officers and approved by the membership at a regular meeting at which there is a quorum.